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# Chapter 742

## Treasurer's Disbursement Warrants

[HISTORY: Adopted by the Board of Selectmen of the Town of Madison as indicated in article histories. Amendments noted where applicable.]

### Article I

#### Employee Wages and Benefits

[Adopted 8-23-1993; amended in its entirety 6-23-2008; amended xx-xx-2025]

##### **§ 742-1 Purpose.**

This policy allows one or more designated municipal officers (members of the Select Board), acting on behalf of the full Select Board, to review, approve, and sign municipal treasurer's disbursement warrants for wages and benefits only.

##### **§ 742-2 Policy additional to, not in lieu of, majority power.**

Nothing in this policy is intended to replace the authority of the full Select Board, acting by majority vote, to act on any treasurer's warrant, including warrants for wages and benefits.

##### **§ 742-3 Delegation of authority.**

Pursuant to 30-A M.R.S.A. § 5603, Subsection 2A(1), the preceding authority is granted with respect to treasurer's disbursement warrants for municipal employee wages and benefits only.

### Article II

#### State and County Transaction-Related Fees

##### **§ 742-4 Purpose.**

This policy allows one or more designated municipal officers (members of the Select Board), acting on behalf of the full Select Board, to review, approve, and sign municipal treasurer's disbursement warrants for state and county transaction-related fees, i.e., payments to Maine State Bureau of Motor Vehicles or Somerset County Register of Deeds.

##### **§ 742-5 Policy additional to, not in lieu of, majority power.**

Nothing in this policy is intended to replace the authority of the full Select Board, acting by majority vote, to act on any treasurer's warrant, including warrants for state and county transaction-related fees.

##### **§ 742-6 Delegation of authority.**

Pursuant to 30-A M.R.S.A. § 5603, Subsection 2A and Subsection 2A(3), the preceding authority is granted with respect to treasurer's disbursement warrants for state and county transaction-related fees.

### Article III

## **Application and Enactment**

### **§ 742-7 Individual Board members authorized to act.**

Any one or more member(s) of the Select Board currently in office, acting alone, may review, approve, and sign such warrants identified in Articles I and II above.

### **§ 742-8 Effective date.**

This policy becomes effective on the date indicated above.

### **§ 742-9 Copies.**

The Chairman of the Select Board will furnish copies of this policy to the Municipal Clerk and to the Municipal Treasurer. If the Clerk and the Treasurer are the same person, a copy shall nonetheless be provided to that person in each capacity.

### **§ 742-10 Maintenance of original.**

The Chairman of the Select Board will maintain the original of this policy on file unless the Municipal Clerk is an appointed official, in which case the Clerk shall maintain it on file, if requested to do so by the Chairman.