

TOWN OF MADISON
PUBLIC NOTICE

The Inhabitants of the Town of Madison are hereby notified of a public meeting, the time, place and purpose of which are as follows:

**MINUTES
PLANNING BOARD
OLD POINT AVENUE FACILITY, 108 OLD POINT AVENUE, MADISON, ME
Tuesday January 9, 2018
7:00 P.M.**

- A. **Call to order.** Meeting was called to order at 7pm.
- B. **Roll call by recording secretary.** Planning Board members Brett Hagopian, Mark Doty, Mary Tomlinson, Jeff Drew and Lew Ouillette were present. Town Manager Tim Curtis, and KVCOG Planner Chris Huck were also in attendance.
- C. **Approve the minutes of December 5, 2017:** Mary Tomlinson noted that the minutes state that Bob Dunphy said... when he was not at the meeting. Town Manager Curtis said the minutes should say that he reported that Mr. Dunphy said.... Motion to approve the minutes with those changes by Lew Ouillette, seconded by Brett Hagopian.
- D. **Old Business:** Town Manger Curtis updated the board on the direction given by the Madison Selectmen to authorize the Town Manager to help facilitate and provide administrative services to the Planning Board. Mary Tomlinson noted that the Town Manager does not serve in a capacity of directing the Planning Board, only to provide support and information on behalf of applicants in the role of economic developer for the Town.
- E. **New Business**
1. **Review updates to Site Review Application:** Town Manager Curtis provided drafts of a new Site Review Application for the Board to review. Mary Tomlinson said she would like to see more clear direction for the checklist so future boards would not have to guess at how to use the documents. Mr. Curtis will follow up with any changes at the next meeting. For comparison purposes the Town Manager will send out copies of the current checklist.

**2. Shoreland Zoning Application for Building Permit
Roger Bieber**

26 Naomi Avenue

Map 031 Lot 069

Contractor Glen Jones represents Mr. Bieber who lives in Washington State. The project is to build a single-family dwelling on the site of footprint of the home that was torn down this past fall. The new building would be smaller than the current footprint. The Board reviewed distances from the shore, the placement of the septic and well and the size of the lot. Motion to approve the project and allow for a building permit by Mark Doty, seconded by Lew Ouillette. Mr. Jones will provide an updated site map with placement of septic, well and new building in respect to current footprint. Motion carries 5-0.

3. Site Review Pre-Application

Anson/Madison Water District 13 South Maple Street

Map 019 Lot 093

Phil Curtis represented the Board of Directors for the Anson/Madison Water District. The district plans to renovate a current storage garage into office space and tear down the existing office to allow for employee and customer parking. Since most of the work would be done inside and there would be no additional development the District wanted to make sure they could move forward with out going through the full Site Review process.

Mark Doty reviewed the five criteria for Site Review and the Board determined that this project does not require the full process. Motion from Mark Doty to approve the issuance of a building permit for the Water District's project, seconded by Mary Tomlinson. Motion carries 5-0.

4. **Review of updates to Subdivision Ordinance with Chris Huck (KVCOG):** Mr. Huck provided the Board with copies of draft revisions starting with the "Review Criteria and Standards" section 490-13. The Board reviewed the first 10 of 19 standards which covered water and sanitary standards, pollution and erosion control and traffic and roads. The consensus of the Board was to continue this review on Tuesday January 23, 2018.

F. **Any further business to come before the Board:** None

G. **Adjourn:** Meeting adjourned at 8:44pm. Next meeting scheduled for January 23, 2018.