MINUTES
MADISON SELECT BOARD MEETING
OLD POINT SCHOOL MEETING ROOM 104
108 OLD POINT AVENUE
Monday April 14, 2025
6:30 p.m.

Video link: *https://www.youtube.com/watch?v=wmzGUTk_hb8*

A. **Call to order** and salute to the flag.

Meeting was called to order and flag saluted at 6:30pm.

B. **Roll Call**

All Select Board members were present.

C. **Consent Agenda**

1. A/P Warrants:
   #27 – 03-25-2025 - $137,353.71
   #28 – 03-25-2025 - $2,763.55 (Library)

2. Payroll Registers:
   #13 – 03-27-2025 – $18,250.35
   #14 – 04-03-2025 – $20,016.96
   #15 – 04-10-2025 – $19,854.35

   Ms. Dwyer made a motion to accept the A/P Warrants and Payroll Agenda. Mr. Brown seconded, Motion carried 5-0

3. On-Premises License application

   Browne Family Enterprises, Inc. dba Lakewood Golf Course
   Ms. Estes made a motion to accept the On-Premise License application. Ms. Dwyer seconded, no discussion. Motion carries.5-0

D. **Acceptance of the minutes** of the Select Board budget meeting on March 17, 2025. **TABLE**

Acceptance of the minutes of the Select Board meeting on March 24, 2025.
Ms. Estes made a motion to accept the Select Board Meeting, Mr. Bean seconded, no discussion. Motion carries.5-0

Acceptance of the minutes of the Select Board and Advisory Board budget meeting on March 26, 2025. **TABLE**

E. **Old Business**

1. Policy for Vacancy on Town Boards :

   Town Manager presented that after checking on other area, that vacancies in library are filled by the Trustees, then brought to the town for a vote. Water District is special election, in Sanitation the Municipal Heads nominate someone, then goes to the town to vote. Vacancies on the School Board is handled by the Select Board. Ms. Dwyer made a motion to accept the policy, Mr. Bean seconded, no discussion. Motion carries 5-0

2. 4 day work week for Town Office (Monday-Thursday 7am to 5pm):

   Town Manager presented the 4 day work week ,Mr. Moody asked if other towns are doing the 4 day work week. Chairman Veneziano asked if all employees were ok with the four ten hour day It was denied. Mr. Martin asked what the thought process was on the 4 day work week. Chairman Veneziano stated he had read about other towns doing it, and asked if this town would be interested. Ms. Wright stated that she did not think it was a good idea. She stated that the Town Office is to busy on Fridays, Mr. Wright stated that the town should be asked. Board decided to put to rest for now, they will return to it on 4/28. Ms. Estes made a motion to accept the same times. Mr. Moody seconded. Motion carries 5-0. .

3. Warrant article concerning Road Commissioner position (appointed or elected):

   Chairman Veneziano decided that it should be left elected and not appointed. Mr. Moody made the motion to accept, and Ms. Dwyer seconded. A citizen stated that they want to have a voice. Motion carries 5-0

4. Reminder about “Two lights” in the windows overnight on April 18-19, 2025

   Town Manager reminded everyone about the “Two Lights” in the windows. Information on the Web Site.

F. **Items of Communication**

1. Department Head Reports for December
   a. ACO (none)
   b .Code Enforcement
   c. Finance
   d. Fire
   e.Highway
      Mr. Wright said what a good job the crew did. Spring cleanup will be towards the end of the month.
   f .Library
   g .Recreation ✓
   h. Sheriff ✓

2. Living Well reports

3. Town Manager's report on expenses and revenues – currently at 75.5% (week 41 = 78.8%)
   Town Manager reported that they were on schedule.

4. State & Local Fiscal Recovery Fund (SLFRF) – Annual ARPA reporting

   a. Town Manager passed out a report to the Federal Government, showing that of the $488,000 that was given. $360,000 was spent. The $128,000 left is under the highway department.

   b. Town Manager presented a request from Timber HP for Town to write a letter to FAME confirming there are adequate public services and facilities available for their purposes. All were okay with having the Town Manager write and send the letter.

5. MDOT Request for Overlimit Permit for transporting construction equipment

   Ms. Estes made a motion to accept the request for Overlimit Permit, Mr. Bean seconded. No discussion. Motion passed. 5-0.

G. **New Business**

1. Fire Department – Chief and Officers Pay

   Town Manager presented about an increase to the Fire Chiefs pay. Chairman Veneziano stated that the Fire Chiefs pay could not stay at minimum wage. Increased to $24/hour. Pay him for 20 hours a week. Deputy Chiefs pay goes up by 4% comes out to$3,958 a year. Captains pay will go up to $792.48. a year. This is on top of the base pay they get when they are called out. Lieutenants pay would be $453.23 a year. The total income. Mr. Moody asked the Fire Chief if his men were happy with everything. Fire Chief Mr. French said that they were.
   Ms. Estes made the motion to accept the increase to the Fire Chiefs pay, Mr. Bean seconded. Motion passed. 5-0

2. Application and Fee for Outpatient Substance Use Disorder Treatment Programs

   Town Manager presented a motion for Substance Use Disorder Treatment Programs. Acadia has come forward wanting to put in application. Town Manager stated that they are ready to start work on the property that is currently the animal medical clinic. Town Manager asked the Code Enforcement Officer what would it take from a Code Enforcement area. To have an application, would have to go by the ordinances guidelines. Section 170-4.Chairman Veneziano stated to see where other facilities are located. Look at their licensing application process. Waterville, Rumford And Bangor. Mr. Moody asked if they had to make any changes.

3. Restructure Finance & HR position

   Town Manager presented a motion regarding the Finance and Human Resources position, stating a clear course on what a Finance person does and what a Human

Resource person does. Town Manager suggested that they split the position. Human Resource person would be part time, more as an Admin Assistant to the Town Manager. Financing would be the full- time position. Chairman Veneziano suggested putting a plan together on paper with the help of Ms. Carrier, Town Manager, Ms. Estes and Ms. Dwyer making up the Committee.

H. **Citizen Concerns**

Ms. Forbus was concerned that the new Finance person may be making more than she does.

John Martins expressed concern about the GA spending. Town Manager explained that there is no cap, they budget for a certain amount and hope to stay in that budget. Ms. Stevens responded that anyone looking for help had to try everything before coming to the Town. She stated that it could be an Emergency situation. Town Manager also responded that the State has maximum limitations, usually based on the number in a household.

I. **Select Board Concerns**

There were no concerns.

J. **Executive Session**

Discuss personnel matter pursuant to 1 MRSA § 405-6(A)

Mr. Bean made the motion, Ms. Dwyer seconded. time 7:37pm

Out @8:37p

K. **Adjournment**

Ms. Dwyer made a motion, Ms. Estes seconded. Motion carries. 5-0

Adjourn at 8:38pm

NEXT REGULAR SELECT BOARD MEETING
MONDAY APRIL 28, 2025
108 OLD POINT AVENUE
6:30 pm